



*FINAL - reviewed 8/17/05 - tjsk*

## FY2006 Annual Work Plan (7/1/05 – 6/30/06)

### Whitman Conservation District

#### Mission of the Whitman Conservation District

- The Mission of the Whitman Conservation District is to promote the wise, ethical, and sustainable use of Natural Resources, by leadership in the education and assistance of all Stakeholders. The Whitman Conservation District will promote the implementation of the best available conservation measures and provide a forum for local input on Natural Resource issues.

#### Natural Resource Priorities and Goals:

##### Soil Erosion

- By June 2010, erosion on 75% of cropland will be below the NRCS' sustainable erosion level by the installation of conservation practices.
- By June 2010, the soil accumulated from agriculture fields within the county road ditches will be reduced by 30%

##### Water Quality & Livestock

- By June 2010, water quality will be improved by maintaining, improving, or protecting 200 acres of stream banks with the installation of conservation practices in upland and streamside areas.
- By June 2010, all livestock producers will have a "plan" in place for their livestock operations (see soil erosion goals above)

##### Alternative Cropping and Marketing

- By June 2010, completed the oil seed crops agronomic, economic, marketing, production feasibility project on 120 acres and 6 producers
- By June 2010 complete oil seed variety trials with U of Idaho.

##### Weed Control

- By June 2009 work to reduce weeds on CRP ground and range ground.

##### Air Quality

- The District will continue to be a Burn Permitting Authority, assisting 75 Stakeholders each year with the permitting process through to June 2010.

##### Wildlife

- The District will assist 2 Stakeholders each year with wildlife habitat development and/or concerns.

#### Information – Education Priorities and Goals:

- The District will continue to promote current programs, and expand, as funding and staffing level allows, to create a strong information and education program for both adult and youth by June 2010.

#### District Operations Priorities, Goals & Funding Sources:

- The District will have in place complete effective and efficient operations including accounting; grant vouchering; personnel management; supervisor elections and appointments; training and development; and annual planning and reporting.
- The District will continue to strive for stable funding through grant funding, program development and contracting, exploring funding through fee for service, county funding and private funding sources.



## FY2006 Annual Work Plan Whitman Conservation District

### Program Area: Soil Erosion

#### Goal(s):

- By June 2010, erosion on 75% of cropland will be below the NRCS' sustainable erosion level by the installation of conservation practices.
- By June 2010, the soil accumulated from agriculture fields within the county road ditches will be reduced by 30%

#### Funding Source(s): WSCC Water Quality Implementation Grant; Technical Service Provider

Activities for FY2005				
Activities	Target Dates	Person Responsible	Time(Days) Required	Estimated Funding
Provide Technical Assistance for the implementation of Best Management Practices: Direct Seed/No-Till/Mulch-Till; CRP; Contour Grass Buffers; Riparian Buffers; Grass Filter Strips; Grassed Waterways, etc.	06/30/06	Kimberly Morse	60	\$11,083.00
Cost-Share Assistance	06/30/06	Kimberly Morse	15	\$8,771.00
Document and Demonstrate the difference between Traditional Summer Fallow and Chemical Fallow through the Fallow Project	06/30/06	Kimberly Morse	10	\$2,247.00
Document and Demonstrate the Effect of Weather Trends on the Fallow Project using the District's Weather Station	06/30/06	Kimberly Morse	12	\$2,216.00
Publish related articles in The Steward and The Whitman County Gazette	06/30/06	Ann Ensley	5	\$2,240.00
Demonstrate the Soil Quality Test Kit	06/30/06	Tami Stubbs	1	\$90.00
Host Shop Talks and/or Seminars on Soil Health	06/30/06	Ann Ensley	2	\$325.00
Visit Farms / Focus on Soil Health and Soil Life	06/30/06	Board Members	1	\$
Explore a project on the different forms of no-till, mulch till, and conventional tillage - determining differences in soil quality from the different systems	06/30/06	Jack Ensley	1	\$
Meet with the county works department to get information on roadside sedimentation	03/1/06	Dennis Kincaid, Cory Aeschliman, Tim Bruya	2	\$
Meet with the commissioners on erosion control activities and program development	03/1/06	Dennis Kincaid, Cory Aeschliman, Tim Bruya	2	\$





## FY2006 Annual Work Plan Whitman Conservation District

### Program Area: Water Quality & Livestock

#### Goal(s):

- By June 2010, water quality will be improved by maintaining, improving, or protecting 200 acres of stream banks with the installation of conservation practices in upland and streamside areas.
- By June 2010, all livestock producers will have a "plan" in place for their livestock operations
- (see soil erosion goals above)

#### Funding Source(s): WSCC Water Quality Implementation Grant; Technical Service Provider

Activities for FY2005	Target Dates	Person Responsible	Time(Days) Required	Estimated Funding
Provide Technical Assistance for the implementation of Best Management Practices: Riparian Fencing; Off-site Watering Facilities; CRP; Riparian Buffers; Grass Filter Strips; Grassed Waterways, Rangeland Health and Grazing, Grazing Budgets (Forage Balance Summary), etc.	06/30/06	Kimberly Morse Lance Horning	60	\$11,083.00
Cost-Share Assistance	06/30/06	Kimberly Morse	15	\$8,771.00
Livestock Assessment Activities	12/31/06	Kimberly Morse	25	\$5000.00
Publish related articles in The Steward and The Whitman County Gazette regarding watershed planning and TMDLs	06/30/06	Ann Ensley	5	\$2,240.00
Shop Talks / Tour of Sites (AFO/CAFO, Riparian Development)	06/30/06	Ann Ensley	3	\$325.00
Coordinate with Palouse CD for WRIA 34 / Asotin PUD for WRIA 35; with PRLCD for Palouse Sub-basin / PCD for Middle Snake Sub-basin	06/30/06	John Simpson Jack Ensley Kimberly Morse	24	\$4,433.00



## FY2006 Annual Work Plan Whitman Conservation District

### Program Area: Air Quality

#### Goal(s):

- The District will continue to be a Burn Permitting Authority, assisting 75 Stakeholders each year with the permitting process through to June 2010.

#### Funding Source(s): Department of Ecology Burn Permitting Authority

Activities for FY2005		Target Dates	Person Responsible	Time(Days) Required	Estimated Funding
Provide Technical Assistance and Service for the Burn Permitting Authority Program		06/30/06	Kimberly Morse	30	\$5,541.00
Protect Agricultural Burning as a Tool (attend and work with state agriculture task force)		06/30/06	Tami Stubbs	2	\$100.00
Publish Related Articles in The Steward and Whitman County Gazette		06/30/06	Ann Ensley	5	\$2,240.00

### Program Area: Alternative Cropping and Marketing

#### Goal(s):

- By June 2010, completed the oil seed crops agronomic, economic, marketing, production feasibility project on 120 acres and 6 producers
- By June 2010, complete oil seed variety trials with U of Idaho.

#### Funding Source(s):

Activities for FY2005		Target Dates	Person Responsible	Time(Days) Required	Estimated Funding
Continue to be involved in the development and promotion of biofuels and the crop by-products and participate with Whitman County Group for local Crushing Plant,		06/30/06	Board Members Kimberly Morse	6	\$1,108.00
Study Oilseed Crushing Plant (portable or fixed), Cost / Profitability / Feasibility, Economics, Agronomics, Analysis, and examine Niche Market Crops		06/30/06	Kimberly Morse	5	\$924.00



## FY2006 Annual Work Plan Whitman Conservation District

### Program Area: Wildlife

#### Goal(s):

- The District will assist 2 Stakeholders each year with wildlife habitat development and/or concerns.

#### Funding Source(s): WSCC Implementation Grant; Contract Planting Program

Activities for FY2005	Target Dates	Person Responsible	Time(Days) Required	Estimated Funding
Provide Technical Assistance for Contract Planting of Wildlife Habitat Installation	03/15/06	Kimberly Morse	5	\$923.00
Provide Technical Assistance and Service for the Annual Plant Sale	04/01/06	Ann Ensley	10	\$481.00
Publish Related Articles in The Steward and Whitman County Gazette	06/30/06	Ann Ensley	5	\$2,240.00
Assist Stakeholders with Wildlife Concerns	06/30/06	Kimberly Morse	1	\$185.00

### Program Area: Weed Control

#### Goal(s):

- By June 2009 work to reduce weeds on CRP ground and range ground.

#### Funding Source(s):

Activities for FY2005	Target Dates	Person Responsible	Time(Days) Required	Estimated Funding
Meet with CED for an agenda spot on the FSA County Committee on CRP weed control	07/19/05	Cory, Tami	1	\$





## FY2006 Annual Work Plan Whitman Conservation District

### Program Area: Information – Education

#### Goal(s):

- The District will continue to promote current programs, and expand, as funding and staffing level allows, to create a strong information and education program for both adult and youth by June 2010.

#### Funding Source(s): WSCC Water Quality Implementation Grant

Activities for FY2005	Target Dates	Person Responsible	Time(Days) Required	Estimated Funding
Adult:				
Co-sponsor the legislative relations session with the other SE districts	01/03/06	Board Members Kimberly Morse Ann Ensley	3	\$xxx
Provide Informational / Educational Articles to The Steward and Whitman County Gazette	06/30/06	Ann Ensley	5	\$2,240.00
Provide Informational / Educational Shop Talks, Seminars, and Tours	06/30/06	Ann Ensley	3	\$325.00
Coordinate with other Districts / Agencies on Informational / Educational Activities	06/30/06	Ann Ensley Kimberly Morse	6	\$289.00
Host and/or Assist in having a booth at the Palouse Empire Fair	09/10/05	Board Members Kimberly Morse Ann Ensley	6	\$1,358.00
Youth:			6	\$7289.00
Provide Fifth Grade Conservation Program	04/30/06	Ann Ensley	7	\$48.00
Provide Sixth Grade Water Quality Awareness Program	10/31/05	Ann Ensley	3	\$1,480.00
Assist / Host with the High School Envirothon Contest	04/30/06	Ann Ensley Kimberly Morse	2	\$48.00
Assist / Host with the Land Judging Contest	10/31/05	Ann Ensley Kimberly Morse	2	\$96.00
Provide Informational / Educational Articles to The Steward and Whitman County Gazette	06/30/06	Ann Ensley	1	\$1,427.00
			1	\$48.00
				\$185.00
			5	\$2,240.00



## FY2006 Annual Work Plan Whitman Conservation District

### Program Area: District Operations

#### Goal(s):

- The District will have in place complete effective and efficient operations including accounting; grant vouchering; personnel management; supervisor elections and appointments; training and development; and annual planning and reporting.
- The District will continue to strive for stable funding through grant funding, program development and contracting, exploring funding through fee for service, county funding and private funding sources.

#### Funding Source(s): WSCC Implementation Grant; Basic Funding

##### Activities for FY2005

	Target Dates	Person Responsible	Time(Days) Required	Estimated Funding
<b>District Operations:</b>				
Complete District Budget	07/01/05	Tim Bruya Kimberly Morse		
Review district law, rules, regulations annually	06/30/06	Tim Bruya Kimberly Morse		
The District will use the Washington State BARS Accounting System	07/01/05	Tim Bruya Kimberly Morse	2 12	\$ \$2,217.00
The District will submit Completed Grant Reports as required by the WSCC Grant Requirements	06/30/06	Kimberly Morse	6	\$1,108.00
The District will submit Completed Grant Vouchers as required by the WSCC Grant Requirements	06/30/06	Kimberly Morse	6	\$1,108.00
The District will participate in the District Operations Review with the Field Operations Manager	04/30/06	Board Member Kimberly Morse	1 1	\$ \$185.00
The District will participate in Commission Grant Reviews with the WSCC Grant Staff	07/01/05	Board Member Kimberly Morse	1 1	\$ \$185.00
The District will complete the Annual Internal Audit	05/01/06	Board Member Tim Bruya Kimberly Morse	1 1 2	\$ \$ \$370.00
Provide the Home Office for the SE Cluster Professional Engineer	07/01/05	Kimberly Morse	4	\$738.00
The District will conduct monthly Board Meetings	Monthly	Board Members Kimberly Morse	11 22	\$ \$4,064.00
Create and Maintain working Relationships with other Agencies regarding Priority Concerns	06/30/06	Board Members Kimberly Morse Ann Ensley	6 6 6	\$ \$1,108.00 \$289.00
<b>Personnel Management:</b>				
Employees attend the Washington Association of District Employees Annual	06/30/06	Kimberly Morse Ann Ensley	3 3	\$555.00 \$289.00



Conference				
Employees attend the Annual SE Area Meeting	10/31/05	Kimberly Morse Ann Ensley	1	\$185.00
Employees attend appropriate seminars/meetings relating to priority areas of the District and/or District Operations	06/30/06	Kimberly Morse Ann Ensley	6	\$1,108.00
Board Personnel Contact	07/01/05	Tim Bruya	1	\$289.00
Conduct Annual Employee Evaluations	05/30/06	Board Members	1	\$
<b>Supervisor Elections / Appointments:</b>				
Conduct District Elections as required by Washington State	03/31/06	Ann Ensley	2	\$96.00
Conduct District Appointments as required by Washington State	03/31/06	Ann Ensley	2	\$96.00
Assist other Districts as needed with their Elections	03/31/06	Ann Ensley	2	\$96.00
<b>Supervisor Training and Development:</b>				
Attend the Washington Association of Conservation Districts Annual Convention	12/31/05	Board Members	3	\$
Attend the Washington Association of District Employees Annual Conference	06/30/06	Board Members	3	\$
Attend the Annual SE Area Meeting	10/31/05	Board Members	1	\$
Attend the Direct Seed Conference	01/31/06	Board Members	2	\$
Attend Regional Conservation Tours	06/30/06	Board Members	2	\$
Participate in New Supervisor Orientation	As Needed	Board Members	1	\$
<b>Annual Planning and Reporting:</b>				
Conduct an Annual Planning Session	04/30/06	Board Members Kimberly Morse Ann Ensley	2 1	\$370.00 \$96.00
Complete and Submit Annual Plan of Work	05/01/06	Board Members Kimberly Morse	2	\$370.00
Complete and Submit Annual Report of Accomplishments	09/01/05	Board Members Kimberly Morse Ann Ensley	2 1	\$370.00 \$96.00
Complete and Submit for Basic Funding	05/01/06	Board Members Kimberly Morse	1	\$185.00
Complete and Submit Basic Funding Reporting according to WSCC Grant Requirements	01/10/06	Kimberly Morse	1	\$185.00
Complete and Submit the Annual Financial Reports as required by WSCC and the Washington State Auditor	05/01/06	Kimberly Morse	4	\$739.00





## FY2006 Annual Work Plan Whitman Conservation District

**Program Area: Income and Revenues**

**Goal(s):**

- The District will continue to strive for stable funding through grant funding, and program development and contracting through June 2010.

**Funding Source(s): Grant Funding; Burn Permit Program; Contract Planting Program; Plant Sale; Technical Service Provider**

Activities for FY2005	Target Dates	Person Responsible	Time(Days) Required	Estimated Funding
Apply for and Secure Technical Assistance Grants	06/30/06	Kimberly Morse	14	\$2,586.00
Apply for and Secure Cost Share Assistance Grants	06/30/06	Kimberly Morse	14	\$2,586.00
Apply for and Secure Funding for identified District Priority Concerns	06/30/06	Kimberly Morse	14	\$2,586.00
Apply for and Secure Informational / Educational Grants	06/30/06	Kimberly Morse	14	\$2,586.00
Conduct the Technical Service Provider Program	06/30/06	Kimberly Morse	70	\$12,930.00
Create District Service Programs that are needed and will generate income	06/30/06	Board Members Kimberly Morse	1	\$
Explore additional funding sources from fee for service, county funding, private sources	06/30/06	Board Members Kimberly Morse Annie Ensley	5	\$185.00 \$ \$185.00



## Session Notes for FY2006 Annual Work Plan Whitman Conservation District

June 15, 2005

### Whitman CD to be World Class at .... & Measurements:

- Providing services to producers on conservation practices that are practical, economical and environmentally sustainable for the unique conditions of Whitman CD; be a resource for programs (one stop shop) and be self sustaining.
- Measurements – satisfaction of our constituents, participation in programs, doors are open, reputation, not see erosion from wind or water in our district

### Goals Grid by Fred Nickols

Achieve	Avoid
<ul style="list-style-type: none"><li>▪ Get the benchmark activity with the county on road ditch cleanout</li><li>▪ Find some way to give economic incentive to producers to practice conservation</li><li>▪ Support and work diligently with NRCS on CSP</li><li>▪ Assist with Resource Management Plans with our producers</li><li>▪ Deal with the weed problem on CRP grounds in western Whitman County</li><li>▪ CSP – provide local input to decision makers on the program rules, etc</li><li>▪ Stop stubble burning</li><li>▪ Work for no-till on all tillable land</li><li>▪ Income generating programs, corporate sponsorships, and special assessment</li><li>▪ Additional staff –</li><li>▪ Incentives towards conservation – especially the west side of our district</li><li>▪ Agronomic and economic incentives to growers</li><li>▪ Visual use of conservation</li><li>▪ More funding</li><li>▪ Enhancing the reputation of Whitman CD –</li><li>▪ Greater interest and participation by growers</li><li>▪ Oil seed crusher and alternative crops program (also partner with Lyons Ferry, Spokane County CD initiatives, etc)</li><li>▪ Variety trials</li></ul>	<ul style="list-style-type: none"><li>▪ Band aid fixes – visual fixes without supporting data or result (go to the source of the problem – not the symptoms)</li><li>▪ Avoid the perception of the district being a regulator or dictating practices</li><li>▪ Imposing financial or technical hardships on our producers</li><li>▪ Complicated programs – keep things simple</li><li>▪ Inter-district squabbles – meaningless things</li><li>▪ Non-income generating new programs</li></ul>



<b>Preserve</b>	<b>Eliminate</b>
<ul style="list-style-type: none"> <li>▪ Recommend options rather than dictate to farmers</li> <li>▪ Cost share program – on the ground conservation</li> <li>▪ Tree program</li> <li>▪ Burn program</li> <li>▪ TSP</li> <li>▪ Research programs and variety trails</li> <li>▪ High level of customer service and technical assistance</li> <li>▪ Kids education activity</li> <li>▪ Keep financial advisor on board – Tim</li> <li>▪ Goals for soil erosion</li> <li>▪ Wildlife enhancements – west – gusslers, etc</li> <li>▪ Contract tree planting program (individual land owner choice – prefer non-productive land)</li> <li>▪ Wildlife management - east</li> <li>▪ Adult outreach programs</li> <li>▪ Working relationships with producers</li> <li>▪ Cooperative, productive relationships</li> <li>▪ Staff</li> </ul>	<ul style="list-style-type: none"> <li>▪ Whole field stubble burning (maintain as a tool) and black summer fallow</li> <li>▪ The bottom things on our priority list that use up financial and time resources</li> <li>▪ Filling of the road side ditches with sediment and eliminate the cost to the county</li> <li>▪ Complacency by land owners in controlling weeds – especially in CRP</li> </ul>

**Washington Conservation Districts assisting land managers with their conservation choices**